



# DEPARTMENT OF THE AIR FORCE

HEADQUARTERS AIR FORCE SPACE COMMAND

MEMORANDUM FOR: AFSPC CONS/CCs  
SMC/PK

26 January 2004

FROM: HQ AFSPC/PK  
150 Vandenberg ST STE 1105  
Peterson AFB CO 80914-4350

SUBJECT: Information Letter 2004-05, DD-LA-(AR) 1279 Reporting

1. This letter is directive in nature for all AFSPC contracting offices.
2. In order to keep the HQ AFSPC/CC apprised of contract actions, effective immediately, concurrent with facsimile notification to SAF/LLP or SAF/AQCK, fax 1279 Reports or Reports of Intent to Award to:
  - a. HQ AFSPC/PK at (719) 554-5299, DSN 692-5299.
  - b. HQ AFSPC/MS at (719) 554-5163, DSN 692-5163.
  - c. HQ AFSPC/CV and CC at (719) 554-3519, DSN 692-3519.
3. In addition to the format prescribed in the AF Guide, mark the fax cover sheets to the above addresses as "FOR OFFICIAL USE ONLY – FOR ADDRESSEE'S EYES ONLY – INFORMATION CONTAINED HEREIN IS NOT TO BE DISCUSSED OR RELEASED UNTIL CONTRACT AWARD HAS BEEN MADE."
4. Please reference AFFFARS 5305.303 and AF Guide, *Presolicitation Notices and 1279 Reporting*, paragraph (c). If you have any questions, please contact Lt Col Cunningham, AFSPC/PKP, at DSN 692-5592 or commercial (719) 554-5592 or by e-mail at [Harold.Cunningham@peterson.af.mil](mailto:Harold.Cunningham@peterson.af.mil).

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Chief, Contracting Division